



COMMUNITY ACTION OF NAPA VALLEY

Request for Proposal (RFP) for CANV Kids Outdoor Learning Center Landscape Project

Issued by: CANV Kids – Community Action of Napa Valley

Date Issued: 7/1/24

Proposal Due Date: 7/31/24

1. Introduction

CANV Kids is seeking proposals from qualified landscape contractors for the implementation of the CANV Kids Outdoor Learning Center. The design and plans for the project have already been completed. The contractor will be responsible for the demolition of existing landscapes and structures, as well as the installation of new landscaping, hardscaping, irrigation, and fencing.

2. Project Overview

The CANV Kids Outdoor Learning Center will be transformed into an engaging and educational environment for children. This project includes significant demolition and construction work, requiring expertise in various aspects of landscape construction.

3. Scope of Work

The scope of work includes but is not limited to:

Demolition:

- Removal of existing landscapes, concrete, fencing, and other structures as specified in the plans.

Construction and Installation:

- Planting of up to 17 mature large trees.
- Installation of irrigation systems.
- Hardscaping, including pavers and pathways.
- Installation of new fencing.
- Grading of the site for proper drainage and aesthetics.
- Carpentry work as detailed in the project plans.

4. Proposal Requirements

Proposals should include the following information:

- Company background and qualifications.
- Detailed project approach and methodology.
- Proposed project timeline.
- Cost estimate (including a breakdown of all expenses).
- References from similar projects.
- Proof of insurance and any relevant certifications.
- Acknowledgment of understanding the provided design and plans.

5. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Relevant experience and qualifications.
- Proposed approach and methodology.
- Cost-effectiveness.
- References and past performance.
- Understanding of project goals and requirements.

6. Submission Instructions

Submit proposals electronically to Michael Delucchi (mdelucchi@can-v.org) or deliver hard copies to the following address:

CANV Kids
2521 Old Sonoma Rd.
Napa, CA 94558

All proposals must be received by 3:00 PM on July 31, 2024.

7. Timeline

- RFP Issued: 7/1/24
- Proposal Due Date: 7/31/24
- Contractor Selection: 8/10/24
- Project Start Date: 8/2024
- Project Completion Date: 12/31/24

8. Contact Information

For questions or further information, please contact:

Michael Delucchi
Development Director & Marketing Manager
Community Action of Napa Valley
mdelucchi@can-v.org
415-725-0538

Appendix

Site Plan and Design Documents

[Attach the completed design plans, site plans, maps, or other relevant documents]

Please ensure all proposals adhere to the guidelines outlined in this RFP. We look forward to receiving your proposal and working together to create an inspiring outdoor learning environment for our children.